



Request for *proposal*

DISTRICT CHEMICALS
RFP# 2025-PUR-027

PROPOSALS MUST BE RECEIVED BY:
10:00 AM (CST) ON THURSDAY, MAY 22, 2025

Please mark your sealed envelope **“RFP #2025-PUR-027 District Chemicals Proposal”** and deliver to the following address and person:

Lisa Patrick
Purchasing Supervisor
Lisa_Patrick@idschools.org

201 N. Forest Avenue
Independence, MO 64050
816-521-5599 extension 10610

*All questions, requests for information or clarification pertaining to this bid must be submitted in writing to the above e-mail address. The deadline for questions is **Tuesday, May 13, 2025 at 2:00 PM (CST)***

It is the responsibility of interested firms to check the website:
<http://sites.isdschools.org/purchasing/bids-and-rfps> for any addendums or notices of information prior to the opening date and time of this RFP. All addendums must be signed and included with your submitted Proposal.



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District Chemicals
Lisa Patrick
Independence School District
Facilities & Purchasing
201 N. Forest Avenue
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**District Chemicals
Request for Proposal
RFP 2025-PUR-027**

Proposal Due:
May 22, 2025
10:00 a.m.

1. Background

1.1. Notice

1.1.1. Independence School District (the “District”) seeks to purchase Chemicals through competitive bidding. If your firm is interested, please submit the information requested in this Request for Proposal (RFP) to the Independence School District office by 10:00 a.m. on May 22, 2025. All information necessary for the submittal is contained in this RFP.

1.2. RFP Schedule

- 1.2.1. Issue RFP: April 25, 2025
- 1.2.2. Deadline for written questions: May 13, 2025
- 1.2.3. **Required to supply Sample**, if substitution of item is allowed and substitution is being proposed by vendor. They are Due: May 13, 2025
- 1.2.4. Addendum Notification Posted with Substitutions Approval/Rejection: April 19, 2024
- 1.2.5. Bids due: May 22, 2025, 10:00 a.m.
- 1.2.6. Bid Evaluation: June 1, 2025
- 1.2.7. Bid Acceptance: June 1, 2025 Suburban Co-Op
- 1.2.8. Bid Acceptance: June 10, 2025 ISD

2. Requested Chemicals

2.1. Description of Chemicals requested:

- 2.1.1. Chemicals List is provided in Appendix A
- 2.1.2. Substitutions



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2.1.2.1. ONLY ALLOWED WHERE NOTED

2.1.2.2. Substitutions must meet the minimum spec. of item provided.

2.2. Delivery:

2.2.1. All delivery charges are to be included in pricing.

2.2.2. The majority of products will be ordered up front for one-time delivery, but additional orders can be done from term of contract June 10, 2025 to June 10, 2026 with same price.

2.2.3. Primary ordering will take place during June/July for June/July/August delivery, but additional orders can be done throughout the contract term as needed.

2.2.4. Deliveries must be made within 14 calendar days of receipt of PO.

2.3. Schedule

2.3.1. Vendor selection date:

2.3.1.1. June 1, 2025 Suburban Co-Op

2.3.1.2. June 10, 2025 ISD

2.3.1.3. Contract date: June 10, 2025 to June 10, 2026. All prices MUST remain firm during this time period.

2.3.2. Primary delivery in June/July/August 2025, but additional delivery done throughout term of contract.

3. Disclosures and notifications

3.1. Conflicts of interest

3.1.1. Proposal must state whether proposer has any professional, business, or familial relationship with any current member of the Board of Education of the District or with any administrator of the District.

3.2. Cooperative Procurement

3.2.1. Please verify on submission that all terms and pricing reflected in your RFP are extended to all members of the Greater Suburban Kansas City Joint Purchasing Cooperative. See Appendix B for list of voting Districts. GSKCJPC is not limited to this list only.



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- 3.2.2. Indicate whether, if the District accepted your proposal, you would provide the same products and services under the same prices and terms to any public school district or any other non-profit organization having membership in the Mid-America Council of Public Purchasing (MACPP) or Mid-America Regional Counsel (MARC) and/or located within the greater Kansas City metropolitan trade area.
- 3.2.3. The prices, terms, and conditions of this RFP and any subsequent term agreement would control the terms of any subsequent agreement.
- 3.2.4. Organizations themselves or organizations represented by MACPP or MARC have no obligation under the cooperative procurement agreement to use the RFP, proposal, or agreement unless they are specifically named in the RFP as a joint respondent.
- 3.2.5. The ordering jurisdiction will issue purchase orders and be responsible for all receiving, inspection, payments and other agreement administration.
- 3.2.6. Each jurisdiction that is a party to the joint proposal may act as Administrative Contracting Officer with responsibility to issue purchase orders, inspect and receive goods, make payments, and handle disputes involving shipment to the jurisdiction.

4. Contract terms

4.1. Applicable law

- 4.1.1. Missouri law will govern contracts entered into pursuant to this RFP.

4.2. Proposed sale contract

- 4.2.1. Proposals must include a copy of proposed contracts or sales agreements if available or disclose terms required by the proposer of this RFP.
- 4.2.2. The District must issue a properly authorized purchase order to complete the purchase.
- 4.2.3. The District will not be liable for any costs for items received that do not meet specifications, or accepted substitutions of the RFP including; taxes, shipping, insurance, penalties, termination payments, attorney fees, liquidated damages, or other fees and costs.
- 4.2.4. Indemnity for product liability: The seller shall be responsible for all personal injury (including death) or property damage as a result of the seller's negligence involving any equipment provided under the terms and conditions, requirements and specifications of the sales agreement. In addition, the contractor assumes the obligation to hold the District, including its Board and employees, harmless from every expense, liability, or payment arising out of such negligent act or defective product.



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- 4.2.5. The seller shall replace any item received in damaged condition or stops functioning, at no cost to the District, within 90 days or the extent of the manufacturer's warranty whichever is greater. This includes all shipping costs for returning non-functional or damaged items to the contractor for replacement.
- 4.2.6. Payment terms: District will pay from approved invoice received for each shipment made.

5. Interpretation, Questions, Withdrawal

5.1. Interpretation

- 5.1.1. The District will make no oral interpretations for proposers of meaning of the terms in this RFP.
- 5.1.2. Requests for interpretations to the meaning of this RFP must also be made in writing to Independence School District no later than May 13, 2025, and failure by the successful proposer to do so shall not relieve the proposer of the obligations to execute such services under a later interpretation by the school district.
- 5.1.3. All interpretations made to the proposers will be issued in addenda to the RFP and will be posted on website and be the responsibility of the proposer to acknowledge.

5.2. Questions

- 5.2.1. Submit written questions to the following person:

Lisa Patrick
Purchasing Supervisor
201 N. Forest Avenue
Independence, MO 64050
Lisa_patrick@idschools.org, (816)-521-5599 ext. 10610

5.3. Withdrawal

- 5.3.1. Any Contractor may withdraw his proposal prior to the scheduled closing time for receipt of proposals.
- 5.3.2. No proposal shall be withdrawn for thirty (30) days after the scheduled closing time for receipt of proposals.

6. Required Proposal Information

6.1. Appendix A in Full



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6.1.1. Vendors can bid on products line by line.

6.1.2. All other information must be filled out completely.

6.1.2.1. Data file of Appendix A filled out is also acceptable, preferred, and available on Website as down load or by email upon request.

7. Proposal submission, Opening and Vendor Substitute Sample Meeting

7.1. Submission

7.1.1. Submit complete proposals, Appendix A in a sealed envelope marked “2025-PUR-027 District Custodial & Operational Supply Bid” and deliver to the following address and person:

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Purchasing Supervisor
201 N. Forest Avenue
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7.2. Opening

7.2.1. The proposals will be opened and publicly read at the following location on the following date and time:

Date: May 22, 2025

Time: 10:00 a.m.

Location: ISD Facilities
201 N. Forest Avenue
Independence, MO 64050

8. Reservation of Rights

8.1. INDEPENDENCE SCHOOL DISTRICT RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL PROPOSALS AND WAIVE ANY INFORMALITY IN THE PROPOSAL OR REQUEST FOR PROPOSAL.

9. Proposal Evaluation

9.1. Award



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- 9.1.1. The contract will be awarded to the firm(s) submitting the best responsible proposal complying with this RFP if the proposal is reasonable and in the best interest of the District to accept. The firm selected will be notified at the earliest practical date. The decision regarding acceptability of any firm's qualifications/proposal shall remain entirely with the District, at the District's sole discretion. The criteria for making this judgment will include but not be limited to price, demonstrated capability and general responsiveness to the RFP.
- 9.1.2. The District notifies all proposers that minority business enterprises will be afforded full opportunity to submit proposals in response to this Request and will not be discriminated against on the grounds of race, color, or national origin in consideration of an award. Proposer agrees that, should proposer be awarded this contract, proposer will not discriminate against any person who performs work under it because of race, religion, color, sex, national origin or ancestry.
- 9.1.3. The District reserves the right to reject any or all proposals, to waive any informalities or technical defects in proposals, and unless otherwise specified by the District, to accept any item or groups of items in the proposal, as in the best interest of the District.
- 9.1.4. Pursuant to § 171.181 RSMo., the District will give preference to all commodities, manufactured, mined, produced or grown within Missouri and to all firms, corporations or individuals doing business as Missouri firms, corporations, or individuals, when quality and price are approximately the same.

9.2. Acceptance Period

- 9.2.1. All offers must be firm for 365 days.

10. Invoicing and Payments

- 10.1. Invoices shall be prepared and submitted in duplicate to the Independence School District, 201 N Forest Ave., Independence, MO 64050, Attention: Facilities Department. Or, directed to each District providing acceptable Purchase Order. Invoices shall contain the following information; contract number, item number, description of services, unit prices and extended total by location serviced with a grand total at bottom. District shall receive one (1) invoice per order.



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Appendix A

BID PROPOSAL SUBMISSION FORM – DISTRICT COSTOIDAL AND OPERATIONAL SUPPLIES ISD 2025-PUR-027

Proposal of _____ (hereinafter called "Bidder"), organized and existing under the laws of the State of _____, doing business as _____ a corporation, a partnership, an individual (circle one) to the Board of Education, School District of Independence, Missouri (hereinafter called "Owner").

1. In compliance with your Advertisement for Bids, Bidder hereby proposes to perform all work for the INDEPENDENCE SCHOOL DISTRICT – ISD 2025-PUR-027. In strict accordance with the Contract Documents, within the time set forth herein and at the prices stated below, bidder should propose on individual base bids for specific project locations as noted below. Owner will award contract per individual base bid.
2. By submission of this Bid, each Bidder certifies, and in the case of a joint Bid each party thereto certifies as to its own organization, that this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.
3. Bidder acknowledges receipt of the following ADDENDA: _____.
4. The undersigned, having familiarized itself with local conditions affecting the cost of the work at the place where the work is to be done and with all Bidding Documents, including the Instructions to Bidders, Plans and Specifications, General and Supplementary Conditions, the Standard Form of Agreement and the other Contract Documents, and having examined the location of the proposed work and considered the availability of labor and materials, hereby proposes and agrees to perform everything required to be performed, and to provide and furnish any and all labor, materials, supervision, necessary tools, equipment, and all utility and transportation service necessary to perform and



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complete in a workmanlike and timely manner all of the work required for the project, all in strict conformance with the Instructions to Bidders and other Contract Documents (including Addenda noted above, the receipt of which is hereby acknowledged), for the lump sums hereinafter specified.

Appendix A

(Continue)

RESPECTFULLY SUBMITTED:

Signature

Title

Name (Please type or write clearly)

Date

Company Name

Telephone Number Fax Number

Street

Email address

City, State, Zip Code

License number (if applicable)

By signing, he/she certifies that they are an authorized agent of said company and has the authority to legally enter into a binding Service Agreement.

SEAL - (if BID is by a corporation)



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Appendix A
(Continue)

REFERENCES AND EXPERIENCE

How many years has your firm been in business? _____ Years

List references and prior experience; preferably with other school districts or governmental agencies, in the last 3 – 5 year period; work or services in the same type and size to the project being proposed.

School District/Business _____
Address _____
Contact Person _____ Phone# _____
Description of services performed and completion date _____

School District/Business _____
Address _____
Contact Person _____ Phone# _____
Description of services performed and completion date _____

School District/Business _____
Address _____
Contact Person _____ Phone# _____
Description of services performed and completion date _____

Bid Tab - Chemical Bid 2025-2026

Vendor Name: _____

Item#	Item Description	U/M	BRAND	PROD #	Sub Allowed	Sample Required	EST. QTY Per Item	Product Number and Brand - If not same as indicated on Bid Tab	Notes	Bid Amount \$
Chemical										
A-01	Take Down Fresh & Clean	Gal			YES	NO	110			
A-02	Scenturion (Odor Counteractant)	Gal			YES	NO	10			
A-05	Restroom Cleaner	21 oz. - Case of 12	Comet/Ajax-Powder - No Liquid		YES	NO	180			
Concentrated Dispenser Chemicals and unit										
A-12	Carpet Pre-Spray	Case			YES	NO	50			
A-13	Neutralizer	Case			YES	NO	85			
A-14	Shineline Floor Prep	4 - 1 Gallon Bottles			YES	NO	10			
A-15	Recoat Prep	Case			YES	NO	20			
A-17	Spray Clean HD	Case			YES	NO	100			
A-19	Super Shine-All	1 Gal/Case of 4			YES	NO	78			
A-24	Top Clean	Case			YES	NO	150			
A-26	Windo-Clean	Case			YES	NO	10			
A-27	BioRenewables® Glass Cleaner 18	4 - 2L Bottles			YES	NO	75			
A-32	Non-Acid Restroom Disinfectant/Cleaner	Case			YES	NO	320			
A-33	Robusto	Case			YES	NO	300			
Biohazard										
A-36	Deodorant-vomit absorb	Each/Canister			YES	YES	210			
A-37	Deodorant-vomit absorb	Each/Bag			YES	YES	200			
C3 Supplies										
A-37	Nutra-Rinse	Case			YES	NO	110			
A-38	Shineline Floor Prep	4 - 2L Bottles			YES	NO	10			

Bid Tab - Chemical Bid 2025-2026

Vendor Name: _____

Item#	Item Description	U/M	BRAND	PROD #	Sub Allowed	Sample Required	EST. QTY Per Item	Product Number and Brand - If not same as indicated on Bid Tab	Notes	Bid Amount \$
A-39	Suprox: C3 (6- 1/2 gal/case)	Case			YES	NO	30			
Carpet Care										
A-42	Extraction Shampoo	5 Gal			YES	YES	10			
A-45	Defoamer	Case/ 1 Gal			YES	NO	145			
Enzyme										
A-48	Cleaner-Enzyme (1 Gallon Bottle. 4 per Case)	Case	ENZO-BAC		YES	NO	30			
A-49	Liquid Enzyme II (1 Gallon Bottle. 4 per Case)	Case			YES	NO	100			
Floor Care										
A-53	Hil-Mist Dust Mop Treatment	4-1GL Bottles			YES	NO	15			
A-54	HR 2000 - Hillyard (1 Gallon Bottle. 4 per Case)	Case			YES	NO	50			
A-55	Dust Mop Treatment Oil	Quarts/Case of 12			YES	NO	100			
Floor Care, Gym										
A-57	Pre-Game, (1 Gallon Bottle. 4 per case)	Case			YES	NO	63			
A-60	450 Gym Finish	5 Gal			YES	NO	40			
Floor Finish										
A-68	Endeavour	5 Gal			YES	NO	775			
A-71	iShine Floor Finish	5 Gal			YES	NO	30			
Floor Stripper										
A-73	Power Strip	5 Gal			YES	NO	800			
A-78	Juggernaut	5 Gal			YES	NO	10			

Bid Tab - Chemical Bid 2025-2026

Vendor Name: _____

Item#	Item Description	U/M	BRAND	PROD #	Sub Allowed	Sample Required	EST. QTY Per Item	Product Number and Brand - If not same as indicated on Bid Tab	Notes	Bid Amount \$
A-80	Baseboard Stripper	Case			YES	NO	75			
A-82	Base Hit (Baseboard Stripping Gel)	Can			YES	NO	10			
Fogger										
A-83	Sanitizing Fogger Aerosol	Case			YES	YES	175			
General Purpose										
A-84	Bleach	Gal			YES	YES	125			
A-85	EXPO Cleaner	Gal			YES	YES	70			
A-88	Vinegar	Gal			YES	YES	100			
A-89	Aerosol Furniture Polish	Case	Chase	Chase 41-09	YES	YES	10			
A-92	I-Force SM-1 Degreaser	Case			YES	YES	25			
A-93	SD-20 All Purpose Degreaser	12 Bottles/Case 18 oz RTU Aerosol			YES	YES	12			
Hand Sanitizer										
A-95	Hand Sanitizer Foaming	Case	Affinity		YES	YES	100			
A-97	Foaming Hand Saitizer 6x1250 ml	Case of 6	Symmetry	90051120; Dispenser Prestige Black 9960001 Free with Purchase of soap	YES	YES	15			
Hand Soap - Hair and Body Liquid Soap										
A-106	Soap, Hand Liquid, 800ml cart.	Case/12	Boardwalk	8100	YES	YES	300			
A-108	Green Cerified Foaming Hand Wash 6x1250 ml	Case	Symmetry	90091120	YES	YES	150			

Bid Tab - Chemical Bid 2025-2026

Vendor Name: _____

Item#	Item Description	U/M	BRAND	PROD #	Sub Allowed	Sample Required	EST. QTY Per Item	Product Number and Brand - If not same as indicated on Bid Tab	Notes	Bid Amount \$
A-109	Prestige Black Dispenser	Case	Symmetry	99800001	YES	YES	40			
A-111	Symmetry Alpine White Dispenser	Case	Symmetry	99610001	YES	YES	12			
A-112	Hair Hand, Body Liquid	Case of 6x1250	Symmetry	90081120	YES	YES	23			
Hand Soap Affinity/Dispensers										
A-113	Affinity Citrus Fresh Antimicrobial Foaming Hand Soap	Case			YES	YES	650			
A-114	Affinity Foamy Soap and Hand Soap Dispenser	Case			YES	YES	100			
Hand Soap GOJO/Dispensers										
Insecticide										
A-116	Insecticide-aero	Case	Zenex	495785	YES	YES	21			
A-117	F-6 Flying Insect Killer	12 - 16oz Cans RTU Aerosol			YES	YES	10			
A-118	Insecticide-wasp-aero	Case	Zenex	495975	YES	YES	100			
Laundry										
A-120	Laundry Detergent Powder	50lb			YES	YES	40			
A-121	Builder Laundry	5 Gal			YES	YES	20			
A-122	Sour Laundry/Softener	5 Gal			YES	YES	20			
A-123	Bleach Laundry Oxygen	5 Gal			YES	YES	40			
A-124	HS Detergent	5 Gal			YES	YES	20			
A-125	Premium Hand Dish Wash Liquid	Gal			YES	YES	5			

Bid Tab - Chemical Bid 2025-2026

Vendor Name: _____

Item#	Item Description	U/M	BRAND	PROD #	Sub Allowed	Sample Required	EST. QTY Per Item	Product Number and Brand - If not same as indicated on Bid Tab	Notes	Bid Amount \$
A-126	Detergent Dish 12 Above met Saf 1 Gal	Case			NO	NO	5			
A-127	Dish Sanitizer H-129	Case			YES	NO	5			
A-128	Rinse Aid Dish 14 Above	Gal			YES	NO	5			
Remover										
A-129	Goof Off - Graffiti Remover	Each	WM Barr	FG673	YES	NO	93			
A-134	Gum Remover - Aerosol	Case	Chase	CH433-4107	YES	YES	140			
A-136	Chewing Gum Remover	12 - 6.5 oz Cans RTU Aerosol			YES	YES	20			
A-137	Gum-Go , Liquid	QT			YES	YES	4			
Restroom Cleaner										
Urinal Screens										
A-141	Urinal screens	Box of 10/cotton blossom	ReYESwn	REN03123	YES	YES	15			
A-142	Urinal Screen Wave 3D Cotton Blossom 10/box	Box of 10	Fresh Products		YES	YES	665			
A-143	Urinal Screen Wave 3D CUC Melon 10/box	Box of 10	Fresh Products		YES	YES	140			
A-144	Urinal Screen Cucumber melon	Box of 10	Hospesco	401244	YES	YES	60			
Wipes										
A-146	Clorox Disinfecting Wipes	Each/75 Count		CLO15949/BUN15949	YES	YES	25			



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Appendix B

Archie R-V
Belton School District
Blue Spring R-IV School District
Center School District
Fort Osage School District
Grain Valley School District
Grandview School District
Harrisonville Case R-IX
Hickman Mills School District
Independence School District
Lee's Summit R-7 School District
Logan Jack School District
Midway R-I School District
North Kansas City School District
Park Hill School District
Platte County School District
Pleasant Hill School District
Raymore-Peculiar School District
Raytown C-2 School District
Sherwood Cass R-VII District
Strasburg C-3 School District

The above districts are voting members, but this doesn't limit who participates.